

Workplace giving for Pathways Foundation

HOW TO GET STARTED?

DON'T DELAY – TAKE ACTION TODAY!



Just hand the **Pathways Foundation form** below to whoever does your payroll.

A little contribution each pay can

- develop the health and wellbeing of our boys and girls
- improve the parent-child relationship
- increase youth self esteem
- improve motivation to participate and give back to the community
- decrease youth underachievement, depression and suicide
- develop local community sustainability and self-support

Workplace Giving is a simple yet powerful way for employees to assist Pathways Foundation motivate the young men and women of Australia to be inspired about the future, to not only change their lives, but also in creating a more cohesive and productive society.

Once established, Workplace Giving provides both Pathways Foundation and your organisation with a low cost and low maintenance way of support.

HOW IT WORKS

Workplace Giving donations are deducted from your employees' salary before tax is applied, thus reducing the tax they need pay. Because donations are made pre-tax, it may only cost an employee 54 cents for every dollar they pledge*. The Australian Taxation Office effectively makes up the balance. (* based on a marginal tax rate of 46.5% inc Medicare levy)

- Employees agree to participate in the program by donating a regular amount each pay – as much or as little as they like. All donations of \$2 or over are eligible pre-taxation components.
- The money is deducted from the employees' salaries via the payroll system - pre-tax.
- Pathways Foundation provides a tax receipt to the business after the end of the financial year.

No amount is too small to make a positive difference to the future of our girls and boys.

WHAT ARE THE BENEFITS OF WORKPLACE GIVING?

Workplace Giving programs provide a unique set of benefits for employers, employees and Pathways Foundation.

Employers:

Workplace Giving provides a low cost, simple way to build employee morale and loyalty. Participating in Workplace Giving is also a great way for businesses to show corporate social responsibility. It demonstrates that a business is committed to the future of young Australians. For their own staff it shows they are committed to:

- healthier and more stable families
- increased workforce participation,
- reduced community problems caused by youth depression, suicide, drug and alcohol abuse
- making Australia a healthy, stable, cohesive and productive society.

This in turn sends positive signals to shareholders, employees and customers.

Employees:

- It is **easy - only one form** needs to be filled out by employees to specify the donation amount each pay period.
- It is flexible - employees can join, alter or withdraw at any period.
- Employees are able to make donations to Pathways Foundation in an efficient and tax-effective manner, eliminating the need to collect receipts or wait until the end of the year to claim a tax refund.
- Your donations are made from your pre-tax salary. This reduces the amount of tax you have to pay but doesn't affect the amount you are giving to Pathways Foundation.

Pathways Foundation: Workplace giving greatly reduces the Foundation's administration costs because we only process one donation from each employer, and there is no need to issue receipts to the individual employees who make the donations.

Therefore, more money is put into the programs for children and their families.

HOW TO SET UP WORKPLACE GIVING

1. Ask your employer to include Pathways Foundation as a part of their workplace giving program
2. Complete the **Pathways Foundation Workplace Giving Form** and give it to your payroll department.
3. Your donation (you determine the amount) is deducted from your pre tax salary each pay period.
4. Your employer will provide documentation of your donations.
5. If you wish you can receive updates from Pathways about the programs you will be supporting.

More information?

For government information on the latest Workplace Giving Guidelines, visit the **Australian Tax Office**

For more information contact Pathways Foundation on 1300 850 766

Pathways Foundation is a registered Deductible Gift Recipient (DGR) and registered on the **Australian Business Register** ABN 46103 232 382

Pathways Foundation is a profound, cutting edge venture specifically addressing the major issues facing our youth today and able to have enormous social impact across Australia.

Workplace Giving registration...

A little contribution each pay can **change an entire lifetime**



<p>Three simple steps to start giving:</p> <p>1 Complete this registration form and send to your pay office</p> <p>2 Instruct your payroll department to deduct your nominated donation amount from your gross pre-tax salary each pay period</p> <p>3 Then request the pay office to forward your details to: Pathways Foundation PO Box 416 Narooma NSW 2546 Fax to: 02 8221 9474 Email to: info@pathwaysfoundation.org.au</p> <p>Information and Privacy All personal information you provide is for the purpose of allowing Pathways Foundation to service your request. It will not be disclosed to a third party without your consent.</p>	<p>I wish to donate to Pathways Foundation through Workplace Giving. Please deduct the amount indicated below at each pay period.</p> <p>Deduction amount per pay period: <input type="checkbox"/>\$5 <input type="checkbox"/>\$20 <input type="checkbox"/>\$50 <input type="checkbox"/>\$100 <input type="checkbox"/>Other \$.....</p> <p><input type="checkbox"/>Mr <input type="checkbox"/>Mrs <input type="checkbox"/>Miss <input type="checkbox"/>Ms <input type="checkbox"/>Other.....</p> <p>Given Name:</p> <p>Surname:</p> <p>Employee ID:</p> <p>Address:</p> <p>Work Phone:</p> <p>Email (work):</p> <p>Email (home):</p> <p>Signature Date .../.../...</p> <p><input type="checkbox"/> I would like to be kept informed about how my contribution is helping to change lives.</p>
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Instructions for Payroll Manager

Pathways Foundation can receive **Workplace Giving** donations in various ways. Please post or fax this form to **Pathways Foundation** to receive confirmation and our details for electronic funds transfer and direct deposit:

Company Name

Payroll Contact name Position

Company address Postcode

Payroll Contact telephone Email

Contribution/payroll frequency weekly fortnightly monthly Other

Pathways Foundation
 PO Box 416
 Narooma NSW 2546
 Fax to: 02 8221 9474
 Email to: info@pathwaysfoundation.org.au